

Inpatient Admission Guidelines

Providers are required to notify Blue Cross of all inpatient admissions. Some admissions require prior authorization to determine coverage and some admissions require notification only. All admissions must be medically necessary.

Please ensure the request is submitted as soon as the admission is scheduled. If the admission is unplanned, the request must be submitted no later than two working days after the admission occurs.

Once the member has been discharged, please notify us of the discharge date.

Concurrent Review

Definition: An ongoing review during the member's stay, to ensure that the continued stay meets established medical necessity criteria. Facility providers are required to submit a concurrent review request when additional days are needed.

Effective May 1, 2019, Blue Cross and Blue Shield of Minnesota and Blue Plus (Blue Cross) providers are required to use the Availity® Provider Portal to submit concurrent review requests. Faxes and phone calls for these requests will no longer be accepted by Blue Cross.

Providers outside of Minnesota without electronic access can call the number below or fax this form, along with clinical records to support the request, to the fax number listed below.

Contact Information

Hospital (Medical & Mental Health), Mental Health Partial,
Mental Health RTC and Detox admissions

Phone: 1-800-528-0934

Fax: (651) 662-7006

LTAC, Inpatient Rehabilitation and SNF admissions please utilize the specific form for these reviews.

These forms can be found on our [website](#) in the provider section under form and publications, precertification forms.