

PROVIDER QUICK POINTS

PROVIDER INFORMATION



August 14, 2018

2018 Fall Blue Cross Basic Seminars to Include Availity Portal Training

Blue Cross and Blue Shield of Minnesota and Blue Plus (Blue Cross) and Availity are offering **free** provider seminar and training sessions throughout Minnesota to our network providers. Find a location near you to register prior to attending.

Topics:

- Blue Cross provider resources
- Claims Filing
- General Availity portal information
- Submitting referrals, pre-admission notification, pre-certification and prior authorization on Availity

Who should attend?

We encourage administrative staff that use the Availity portal and staff that request pre-admission notification, referrals, pre-certification, prior authorizations or staff who support general billing functions to attend.

Seminar schedule

Due to limited space, registration **must** be received prior to attending any session. Doors will open 15 minutes before the scheduled start time.

Additional information

Written confirmation of your registration will not be sent if you register via fax. Registering on the Availity portal will provide you with more information, reminders and assurance there is space at the session. The registration deadline is one week prior to the seminar date. Register early as space is limited.

How to register (online or fax):

Two ways to register:

- If you **are** an Availity Portal customer, log in to the Availity portal. Click **Payer Spaces | BlueCross BlueShield of Minnesota**. Click **Resources | Access BCBSMN Learning and Development**. You will land in the Catalog. Click the rotating banner titled Blue Cross Basics and Availity Portal Seminar to get started.

If you **are not** an Availity Portal customer, use the link <https://bcbsmn.availitylearningcenter.com> to create your account. To create a new account, select **Sign Up Now** and follow the prompts. Use your email address as the username. You will land in the Dashboard. Click the rotating banner titled Blue Cross Basics and Availity Portal Seminar to get started.

- Fax completed registration form (on next page) to: Provider Relations (651) 662-0508

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QP62-18

Distribution: Available on providers.bluecrossmn.com. <https://www.bluecrossmn.com/healthy/public/personal/home/providers/forms-and-publications>

SESSION	2018 DATE AND TIME	CITY	LOCATION	PHONE NUMBER
1	Thursday, September 6 8:30-11:30	Duluth	The Inn on Lake Superior 350 Canal Park Drive Duluth, MN 55082	(218) 726-1111
2	Thursday, September 13 9:00-12:00	Rochester	Country Inn and Suites 77 Wood Lake Drive SE Rochester, MN 55904	(507) 287-6758
3	Thursday, September 20 9:00-12:00	Alexandria	Hampton Inn & Suites 2705 South Broadway Street Alexandria, MN 56308	(320) 763-3360
4	Thursday, September 27 9:00-12:00	Baxter	Holiday Inn Express 15739 Audubon Way Baxter, MN 56245	(218) 824-3232
5	Wednesday, November 7 9:00-12:00	Eagan	Blue Cross: RiverPark I 3400 Yankee Drive Eagan, MN 55121	(651) 662-2014

Registration Form

There is no charge for this seminar. Complete the registration form and list the session number the registrant wishes to attend. **The registration deadline is one week prior to the seminar date. If you plan on attending, register early, as space is limited.** *Due to varying temperatures in meeting rooms, you may wish to dress in layers. Coffee and water will be served.*

Facility Name: _____ Email address: _____

NPI: _____

Phone #: (____) _____

Provider Specialty: _____

Registrant's Name(s)	Session #
1. _____	_____
2. _____	_____
3. _____	_____