

PROVIDER QUICK POINTS

PROVIDER INFORMATION



July 26, 2016

Claims with Attachments

Ongoing issues have been found with the submission of claim attachments. These issues are:

- Attachments are not being sent when the PWK segment indicates an attachment is being faxed
- The Attachment Control Number (ACN) on the cover sheet is not the same as what is listed in the claim PWK segment
- The attachment is faxed to the wrong fax number
- Documents that are not claim attachments are incorrectly being faxed to the claim attachment fax number

Blue Cross and Blue Shield of Minnesota (Blue Cross) accepts claims with attachments electronically. The claim must adhere to the electronic rules found in the Administrative Uniformity Committee (AUC) Uniform Companion Guides and include the appropriate populated data as indicated in section 4.2.3.4 of the guides.

The attachment cover sheet found on the AUC website must be used as the first page on each claim attachment.

Instructions for completing the attachment cover sheet are also available on the AUC website.

Attachments may be faxed to Blue Cross at **1-800-793-6928**, or mailed to:

Blue Cross and Blue Shield of Minnesota
P.O. Box 64338
St. Paul, MN 55164-0338

Resources:

Administrative Uniformity Committee (AUC) best practices website:

<http://www.health.state.mn.us/auc/bpclaims.htm>

Blue Cross Provider Policy and Procedure Manual:

https://www.bluecrossmn.com/Page/mn/en_US/forms-and-publications

Questions?

If you have questions, please contact provider services at **(651) 662-5200** or **1-800-262-0820**.