

# PROVIDER BULLETIN

## PROVIDER INFORMATION



April 27, 2016

### **Non-Emergency Medical Transportation Services NETStudy Background Check Requirement**

The 2015 Minnesota Legislature made some significant changes to requirements relating to Non-Emergency Medical Transportation Services (Common Carrier and Special Transportation Services). Effective July 1, 2016, a Minnesota Department of Human Services (DHS) NETStudy background check must be completed. Evidence of this background check must be sent to Blue Plus no later than June 15, 2016.

#### **Who must have a background study?**

Owners, controlling individuals, managers, drivers, passenger assistants and all administrative employees, including those who perform scheduling, billing and those who may have face-to-face contact with passengers or access to their information or belongings are all required to have a DHS background study. Volunteer Transportation providers are excluded from this legislation at this time.

#### **What is considered proof of the background study?**

The DHS Background Study Notice clearance letter that you received for each individual.

#### **How should the proof of the background study be submitted?**

Send the DHS background study clearance letter along with your provider name and your provider contracting number(s) via email or mail as indicated below:

#### **Mail:**

Blue Cross and Blue Shield of Minnesota  
ATTN: Hue Danny Lee R317  
P.O. Box 64560  
Eagan, MN 55121-0560

**Email:** [GP.Provider.Contracts@bluecrossmn.com](mailto:GP.Provider.Contracts@bluecrossmn.com)

#### **What happens if proof of the background check is not submitted?**

- If proof is not received by June 15, 2016, all rides for June 30, 2016, and after will be suspended.
- If proof is not received by July 1, 2016, then the provider's Blue Plus Referral Health Professional Provider Service Agreement for Common Carrier or Special Transportation Service (STS) will be out of compliance and terminated August 1, 2016.

#### **Resources**

Minnesota Department of Human Services NETStudy:

[http://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_DYNAMIC\\_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id\\_027014#](http://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id_027014#)

#### **Questions?**

If you have any questions, please contact Danny Lee at (651) 662-4503.